Office for Undergraduate Studies

The Office for Undergraduate Studies houses the following departments:

- Academic Advising Center (http://catalog.utep.edu/undergrad/office-for-undergraduate-studies/#academicadvisingcenterstext)
- Center for Civic Engagement (http://catalog.utep.edu/undergrad/office-for-undergraduate-studies/#centerforcivicengagementtext)
- Medical Professions Institute (http://catalog.utep.edu/undergrad/office-for-undergraduate-studies/#medicalprofessionsinstitutetext)

Other Programs

Developmental English Program

DIRECTOR: Andrea Berta  
COORDINATOR: Nancy Shaffer  
LECTURERS: Corrine Peschka, Terri Storey-Gore, Owen Williamson

Education 205  
915.747.5693  
Fax: (915) 747-5655  
developmentalenglish@utep.edu  
academics.utep.edu/developmentalenglish (http://academics.utep.edu/developmentalenglish/)

The Developmental English Program prepares students for college-level work in reading and writing. Due to legislative house and senate bills, there will be changes to course offerings over the next two years. Please contact the department for the latest update.

Developmental Math Program

DIRECTOR: Denise Lujan  
COORDINATOR: Marsha Cardenas and Saul Soto  
FACULTY: Myres-Bishop, Cardenas, Hernandez, Mena, Soto

Education 205  
Phone: 915-747-5693  
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developmentalmath@utep.edu  
academics.utep.edu/developmentalmath (http://academics.utep.edu/developmentalmath/)

The Developmental Math Department is dedicated to preparing and supporting under-prepared students for academic success in college level math through the use of creative course design, technology, and interventions based on the belief that every student should have the opportunity to pursue their educational goals. Due to legislative house and senate bills passed in 2011 there will be changes to the course offerings over the next few years. Please contact the department for the latest updates.

Entering Student Program (ESP)/University Studies

DIRECTOR: Dorothy Ward  
ASSOCIATE DIRECTOR: Ann Gabbert  
PEER LEADER MANAGER: Sycora Wilson-James  
LECTURERS: Calderon, Darrouzet-Nardi, Duarte, Hibbert, Kilpatrick, Kropp, Martinez, Pena, Varela  
PROGRAM ADVISOR/LECTURERS: Barron, Ceballos, Mendoza, Vera

344 Undergraduate Learning Center  
Phone: 915.747.7618  
Fax: 915.747.6496  

The Entering Student Program (ESP) focuses on assisting entering first-year and transfer students with successfully transitioning to The University of Texas at El Paso (UTEP). To help students develop their UTEP Edge, ESP offers several opportunities to participate in Edge High-Impact Practices (HIPs). The first HIP is UNIV 1301 Seminar in Critical Inquiry, a core curriculum course in UTEP’s Component Area Option. ESP teaches UNIV 1301 sections designated for first-year students with fewer than 30 semester credit hours and also offers UNIV 1301 sections for transfer students who are in their first or second semester at UTEP and who have earned 30 or more semester credit hours. ESP also offers learning communities (linked courses), a second Edge HIP, to help students make academic and social connections in their first year at UTEP. Another key component of ESP is the peer leader
program, which prepares and supports students who serve as members of the instructional team for UNIV courses. Peer leaders work in the classroom as on-campus student employees, a third UTEP Edge HIP.

In the summer, ESP administers UTEP Prep, a summer bridge program designed to help first-year students’ transition from high school to UTEP during the summer following their high school graduation. In UTEP Prep, students learn to use campus resources and become engaged university students while enrolled in 2 required courses taught in a 6-week summer term. To learn more about UTEP Prep, please visit (https://www.utep.edu/utepprep/).

Two additional programs ESP administers are Miners on Track and the College Assistance Migrant Program (CAMP) (http://camp.utep.edu/). Both programs are funded by U.S. Department of Education grants and are designed to support student success in the first-year of college and beyond.

University Course

University 1301 Seminar for Critical Inquiry is a 3-credit hour core curriculum course created to help students make a successful start at UTEP. Entering students will build on their talents, skills, and experiences in UNIV 1301 to successfully transition to the University. This course is designed to engage students intellectually in a specific academic topic, which will further develop their knowledge and skills, as well as their connection with the UTEP community. Students should read the description for each UNIV 1301, and then register for the section with a theme that interests them. Although the themes vary from section to section, all UNIV 1301 sections will help students achieve the following:

- Develop and apply elements of leadership through effective individual participation and meaningful team collaboration to empower them to be agents of change.
- Examine the roles and responsibilities crucial for their success in college and beyond.
- Identify, assess, and build on their strengths and experiences to develop academic and transitional strategies necessary for success in their academic, career and life goals.
- Engage in research and critical thinking activities that demonstrate their ability to effectively integrate their learning within, across and beyond academic settings.
- Engage in campus and community activities to increase their sense of academic and social belonging.

ESP teaches UNIV 1301 sections designated for first-year students with fewer than 30 semester credit hours and also offers UNIV 1301 sections for transfer students who are in their first or second semester at UTEP and who have earned 30 or more semester credit hours. To learn more visit the ESP website.

Entering Student Program Learning Communities

The Entering Student Program also coordinates learning communities for entering students. Learning communities connect students through linked courses. Students enrolled in learning communities attend two or three courses together; for example, a “community” of students might be enrolled together in an English and a history class. Sharing courses in this way increases students’ opportunities to make friends, form study groups, work closely with faculty, and connect ideas across courses. Learning community courses are identified in class schedule each Fall Semester.

Study Abroad

EXECUTIVE DIRECTOR: Dania Brandford-Calvo
ASSISTANT DIRECTOR: Judy Moore

Office of International Programs and Study Abroad
Union East 203
Phone: (915) 747-5664
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studyabroad@utep.edu
www.utep.edu/studyabroad (http://www.utep.edu/studyabroad/)

The Study Abroad program enables students to gain global experience through several types of international study including Faculty Led, Exchange and Third Party Programs. Programs vary in length and cost depending on the type and location. Descriptions of each type of program are listed below.

Types of Programs

Faculty Led Programs

Faculty or Departments may offer courses which are taught abroad as part of the UTEP curriculum. Faculty-led programs occur during Wintermester, Maymester, Spring Break and in the summer. Students who take these courses are assessed normal tuition and fees, plus additional fees to cover program costs.

Exchange Programs

UTEP has agreements with a number of universities throughout the world which allow students to attend a foreign university for a semester or academic year while paying UTEP tuition. This can be an affordable option for many students. Educational activities may include classroom study, research, internships and service learning.
Third Party Programs
Students are able to participate in study abroad programs that are offered by third-party providers. Students are required to pay the program fees to the providers.

General Requirements
To participate in a Study Abroad program, students must be registered as a UTEP student. Undergraduate students must have completed 24 credit hours (12 of which must be from UTEP), graduate students must have completed 9 credit hours at UTEP. The GPA requirement varies depending on the program selected. All prospective students must attend an information session. Sessions are offered throughout the year.

Credit
Credit earned through Study Abroad courses is processed as transfer credit.

Financial Assistance
Students who are eligible for Financial Aid may use these funds to cover the costs of studying abroad. The Study Abroad Office offers a study abroad scholarship for qualified students. Information about external scholarships is also available in the Study Abroad Office.

University Honors Program
PROVOST FACULTY FELLOW (UTEP Honors): Norman Love
Administrative Services Coordinator: Monica Martinez

Administration Building Room 303
500 W University
El Paso, Texas 79968
E: uhpnecot@utep.edu
P: (915) 747-5858

UTEP Honors is designed to attract, retain, and graduate academically talented students and maximize their professional, educational, and service opportunities. The dynamic interdisciplinary program promotes student engagement and integrates closely with the UTEP Student Success Framework (UTEP EDGE). Networking activities and special events are geared toward the ultimate goal of preparing students for their next steps and lifelong success.

Mission
UTEP Honors engages outstanding contemporary and post-traditional students in innovative UTEP EDGE experiences that develop leaders, enhance confidence, improve critical thinking, and sharpen communication skills. In this way, UTEP Honors students are prepared to excel within and beyond their professional fields. The program incorporates high impact interdisciplinary practices that include structured advising, team-based projects, research and creative activities, service engagement, and professional experiences. Each college will tailor the experiences to the specific professional and personal needs of each student.

Vision
UTEP Honors strives to give students a competitive edge by providing them with premier opportunities that will yield a foundation for professional success and encourage them ultimately to become life-long learners who are leaders in their fields and in their communities.

Academic Advising Center
DIRECTOR: Pat Caro
ASSISTANT DIRECTOR: Jose Andalis, Cynthia Holguin
STUDENT TRANSITION COORDINATOR: Vacant
DEPARTMENTAL SYSTEMS ADMINISTRATOR: Stephen Pruett
PROGRAM ADVISORS: Nisna Castaneda, Sergio Contreras, Kaay Miller, Natalie Miller, Martin Ramirez, Lucy Snelson, Katie Swift

Academic Advising Center Bldg.
Phone: (915) 747-5290
Fax: (915) 747-5297
eadvise@utep.edu
www.utep.edu/advising (http://www.utep.edu/advising/)

The Academic Advising Center (AAC) helps students develop class schedules and degree plans related to career and life goals that reflect their interests, abilities, and values. This advising model helps students take into account transitions, new roles, and new responsibilities as they make both short- and long-term curricular and co-curricular decisions. Advisors are available Monday-Friday from 8:00 a.m.- 5:00 p.m.; and some Saturdays.
We also see students on either a walk-in or appointment basis. See website for Saturday availability. Advisors will also assist students via email at advise1@utep.edu. Advisors look forward to helping all students get connected on campus!

The AAC provides academic advising to the following populations:

- College of Education: Students with fewer than 45 hours who are interested in teaching in the elementary and middle school grades are assisted in course selection.
- College of Business: CBBA majors
- College of Health Sciences: students with 0-29 credit hours, excluding Rehabilitation Sciences majors
- College of Liberal Arts: Selected lower-division Liberal Arts majors are assisted in course selection based on degree requirements
- General Studies (undecided majors) students
- German Abitur Program students
- Junior Scholars
- Pre-nursing students
- Programa Interamericano Estudiantil (PIE) students
- START (provisionally admitted) students
- Summer Guest students
- Texas Success Initiative (TSI) students
- Transfer students
- UT Austin Coordinated Admission Program (UTCAP) students

Texas Success Initiative (TSI)

The Texas Success Initiative (TSI) is designed to ensure that students entering a Texas public college or university are prepared for college-level math, writing, and reading-intensive courses. Entering students must take the TSI Assessment prior to enrolling in college-level courses at a Texas public college or university. Students who have not successfully completed the TSI requirement will be advised every semester at the Academic Advising Center.

The following TSI exemptions are provided by the state:

- Students with an ACT composite score of 23 with a minimum of 19 on the English and/or mathematics sections*.
- Students who score 1070 on the SAT with a minimum of 500 on the English and/or math sections prior to March 2016*.
- Students who score 530 on the SAT Math section, 480 on the SAT English section as of March 2016*
- Students who took the eleventh grade exit-level Texas Assessment of Knowledge and Skills (TAKS) with a minimum scale score of 2200 on the math section and/or a minimum scale score of 2200 on the English Language Arts section with a writing subsection of a 3*.
- Students who have a STAAR end-of-course (EOC) with a minimum score of Level 2 on the English III shall be exempt from the TSI Assessment required under this title for both reading and writing, and a minimum score of Level 2 on the Algebra II EOC shall be exempt from the TSI Assessment required under this title for the mathematics section*.
- Students who have an associate’s or baccalaureate degrees from an institution of higher education
- A student who has previously attended any institution and has been determined to have met readiness standards by that institution.
- Students enrolled in certificate programs of one year or less at public junior colleges, public technical institutes, or public state colleges.
- Students on active duty as members of the armed forces, the Texas National Guard, or reserve forces for at least three years before enrolling.
- Students honorably discharged, retired, or released from active duty as members of the armed forces, Texas National Guard, or reserve forces after August 1, 1990.
- Students who are not seeking a degree or a certificate.
- Students who transfer to UTEP from a private institution of higher education or an accredited out-of-state institution of higher education and has satisfactorily completed college-level coursework with a C or better per TSI area (reading, writing, and math) will be exempt for the corresponding area.
- Students who successfully completed a college preparatory course are exempt for a period of twelve (12) months from the date of high school graduation with respect to the content area of the course.

* SAT, STAAR, TAKS and ACT scores are valid for five (5) years from the date of testing.

To satisfy TSI requirements and determine college readiness students will need to take the TSI Assessment, which also serves as a placement test for Math and English courses. If a student is not college ready in one or more sections of the test, he or she will be advised by the Academic Advising Center into an appropriate developmental education course(s) according to UTEP’s Developmental Education Accountability Plan.

Students will complete the TSI when they have passed the reading, writing, and math sections of TSI Assessment, or when they have received a passing grade in the last level of developmental education or a college level course in writing, math, and reading. Students that are not TSI complete must take the developmental education course(s) prior to taking a college level course; the following courses are considered TSI college level
courses: core curriculum RWS, MATH, STAT, HIST, POLS, PSYC and SOCI. UTEP students with disabilities should inquire about special testing accommodations.

For further information about the Texas Success Initiative, visit the Academic Advising Center, or call (910) 747-5290. For information concerning TSI testing, refer to the Student Assessment and Testing section of this catalog.

**Center for Civic Engagement (CCE)**

**DIRECTOR:** Azuri L. Gonzalez (Azuri L. Ruiz)

**SERVICE LEARNING COORDINATOR:** Jennifer Rodriguez

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The mission of the Center for Civic Engagement (CCE) at the University of Texas at El Paso is to engage faculty and students in the community through community-based teaching and learning in order to enhance student learning, promote civic engagement, and actively improve the El Paso-Cd. Juarez Region.

In its twelve years of operation, the CCE has served as a link that fosters collaboration and partnerships between the university and public schools, nonprofit organizations, and public agencies to address community problems while identifying learning opportunities for UTEP students. Since 1998, the CCE has been home to numerous students who have been the heart and engine of its operations while successfully engaging over 12,000 UTEP students with over 100 partner agencies and schools. It has also partnered with over 100 university professors from various disciplines in all colleges to reach over 125,000 community members and children, ultimately accruing over 300,000 hours of purposeful service to the community.

In practice, the CCE also manages service-learning programs with various focus areas like domestic violence prevention, adult English, Health, and Citizenship literacy, and college preparedness for youth. As of 2010, it also entered into a strategic partnership with the Nonprofit Enterprise Center, resource center for nonprofits, to better serve the community through technical assistance and capacity-building.

The CCE can be contacted to help facilitate community collaborations, develop academic and service related curriculum and projects, for civic engagement training and education, and other nonprofit organizational needs.

**Medical Professions Institute (MPI)**

**DIRECTOR:** Gail L. Arnold, Ph.D.

College of Science
Phone: (915) 747-8027
glarnold@utep.edu
www.utep.edu/mpi (http://www.utep.edu/mpi/)

The Medical Professions Institute here at the University of Texas at El Paso is the Pre-Health advising office that assists students considering careers in health-related occupations prepare their path to success. The institution serves as a resource for UTEP current or future students and alumni who are exploring, preparing and/or applying to health professional programs.

The MPI Director, Dr. Gail L. Arnold provides advising for students that are seeking pre-health guidance by offering several academic services, resourceful information, personal feedback, and direction so students can build an effective path to success.

The MPI helps students develop a plan to incorporate community service, clinical exposure, and admissions exam preparation while ensuring students can do all of this and still complete their undergraduate program in a timely manner.